

FAIRBORN MUNICIPAL COURT
ELECTRONIC COMMUNICATION DATABASE

Fairborn Municipal Court is in the process of transitioning to a paperless court. One of the many benefits of being paperless is the ability to issue notices, court entries, and other filings, normally sent by regular mail, by email. This process is called eNotices. eNotices will provide a more timely and cost-effective way of notifying you of future court dates and decisions.

At this time we do not have a start date for the eNotices, but in order for the eNotices to work, we need to update our attorney database to include e-mail addresses. At the bottom of this page is a brief form to gather the contact information we need. Please complete all of the information and return this to our Court by one of the following methods as soon as possible:

Email: gina.urban@ci.fairborn.oh.us

Fax: (937)879-1735 Attn: Gina

Regular Mail: 1148 Kauffman Ave, Fairborn, OH 45324; Attn: Gina

IMPORTANT NOTICE

It is important that you make appropriate adjustments to the spam filters and other quarantine rules on your email system to assure that you receive email communications from the Fairborn Municipal Court without interruption. All email from the court will end with “@ci.fairborn.oh.us.” It is **YOUR** responsibility to open, read and take action promptly on email communications from our Court. Failure to do so is not a justification for missing deadlines or for otherwise not performing your required duties.

Full Name:

Attorney Registration No.:

Law Firm Name:

Mailing Address:

Telephone Number:

Fax Number:

Email Address:

(only one email address)

Thank you,

Fairborn Municipal Court